



STEP-BY-STEP GUIDE

fingerprinting and photographing

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Section #1.

Your employee has a work permit	YES
The employee left Russia after 12/29/2021	NO

In this case, no extra action is required. Medical examination, fingerprinting and photographing are required within 30 calendar days from the date of entry into the territory of the Russian Federation.

Section #1.

Your employee has a work permit	YES
The employee left Russia after 12/29/2021	YES

1. Within 30 calendar days from the date of entry, the employee has to undergo a medical examination in the authorized medical institution, providing the following documents:
 - Original passport and visa;
 - Notarized translation of the passport and its copy;
 - Visa copy;
 - Original and a copy of the migration card;
 - Original and a copy of the notification of registration at the place of stay.
2. For having a medical examination in the state clinics, a state fee (approximate cost) of 4,200 Rubles is due (non-cash payment),
Moscow: at the Sakharovo MMC – 4,100 Rubles;
the European Medical Center currently charges 570 euros;
3. Issuing medical certificates takes 5 working days.
4. The issued certificates are provided to the territorial department of the Ministry of Internal Affairs of Russia and are uploaded into the system upon one-time passing through the fingerprinting and photographing procedure.
5. To undergo dactyloscopy (fingerprinting) and photographing, you must submit documents to a territorial department of the Ministry of Internal Affairs of Russia:
 - a. Original medical certificates (the originals are returned);
 - b. Original passport;
 - c. Original and a copy of the notarized translation of the passport;
 - d. Original of the notification of registration at the place of stay;
 - e. Original migration card.
6. The cost of the fingerprinting and photographing procedure (non-cash payment):
Moscow: at the 18, Bakhrushina Street MMC is 10 000 Rubles;
Sakharovo MMC - the procedure is free of charge.
7. The time for making a fingerprint card:
Moscow: at Sakharovo MMC is 5 working days;
at the MMC representative office is 1 working day.
8. Receiving a fingerprint card in person.

Section #2.

Your employee has a work permit	NO
The employee left Russia after 12/29/2021	NO

1. Apply for a work permit;
2. Issue an invitation;
3. Apply for a visa in the country of permanent residence abroad;
4. Within 30 calendar days from the date of entry, the employee has to undergo a medical examination in the authorized medical institution, providing the following documents:
 - Original passport and visa;
 - Notarized translation of the passport and its copy;
 - Visa copy;
 - Original and a copy of the migration card;
 - Original and a copy of the notification of registration at the place of stay.
5. For having a medical examination in the state clinics, a state fee (approximate cost) of 4,200 Rubles is due (non-cash payment),
Moscow: at the Sakharovo MMC – 4,100 Rubles;
the European Medical Center currently charges 570 euros;
6. Issuing medical certificates takes 5 working days.
7. The issued certificates are provided to the territorial department of the Ministry of Internal Affairs of Russia and are uploaded into the system upon one-time passing through the fingerprinting and photographing procedure.
8. To undergo dactyloscopy (fingerprinting) and photographing, you must submit documents to a territorial department of the Ministry of Internal Affairs of Russia:
 - Original medical certificates (the originals are returned);
 - Original passport;
 - Original and a copy of the notarized translation of the passport;
 - Original of the of the notification of registration at the place of stay;
 - Original migration card.
9. The cost of the fingerprinting and photographing procedure (non-cash payment):
Moscow: at the 18, Bakhrushina Street MMC is 10 000 Rubles;
Sakharovo MMC - the procedure is free of charge.
10. The time for making a fingerprint card:

Moscow: at Sakharovo MMC is 5 working days;
at the MMC representative office it is 1 working day.

11. Receiving a fingerprint card in person.

Section #3.

Accompanying family members

1. Within 90 calendar days from the date of entry, the HQS family member (except for children under 6 years old) undergoes medical examination in the authorized medical institution (a complete list of medical organizations is specified in paragraph #4), providing documents:
 - Original passport and visa;
 - Notarized translation of the passport and its copy;
 - Visa copy;
 - Original and a copy of the migration card;
 - Original and a copy of the notification of registration at the place of stay;
 - Birth certificate / marriage certificate.
2. For having a medical examination in the state clinics, a state fee (approximate cost) of 4,200 Rubles is due (non-cash payment),
Moscow: the European Medical Center currently charges 570 euros;
3. Issuing medical certificates takes 5 working days.
4. Certificates issued by the medical institution are provided to the structural subdivision of the district department of the Ministry of Internal Affairs of Russia at the place of residence or stay (list: [District Subdivisions](#)) and are loaded into the system with a single passing of the fingerprinting and photographing procedure.
5. To undergo dactyloscopy (fingerprinting) and photographing, you must submit the following documents:
 - Original medical certificates (the originals are returned);
 - Original passport;
 - Original and a copy of the notarized translation of the passport;
 - Original and a copy of the notification of registration at the place of stay;
 - Original migration card.
 - Birth certificate / marriage certificate.
6. Dactyloscopy is performed on the day of appearance in person. The procedure is free of charge.
7. After the procedure and execution of the fingerprint card, a dactyloscopy certificate is obtained, and the electronic fingerprint card is sent to the information center of the Main Department of the Ministry of Internal Affairs in Moscow for registration.
8. If desired, a copy of the fingerprint card or a printed electronic fingerprint card certified by the head (deputy head) of the authorized structural subdivision may be issued.

Section #4.

Additional information

Important: fingerprinting and photographing is a one-time procedure which results in producing a confirmation document with no expiration date. When crossing the border, we recommend that you bring the laminated form (card) with the photo image and the owner's identification data with you.

Important: *Medical documents confirming medical examination after December 29, 2021 are valid for 12 months from the date of issue.*

Before March 01, 2022 the term of the certificate validity for the territorial bodies of internal affairs was 3 months, and since March 01, 2022 the term was increased to 1 year.

After the medical documents expire, foreign nationals have 30 days to undergo a second medical examination.

Medical organizations for medical examination under Federal Law 274-FZ (territorial subdivisions of the Ministry of Internal Affairs of Russia accept certificates issued in other subjects of the Russian Federation):

For Moscow: the list of medical organizations was approved by the Decree of the Government of Moscow dated September 28, 2021 No. 1517-PP.

For the Moscow region: the list of medical organizations was approved by the Decree of the Government of the Moscow region dated 26.11.2021 No. 1210/40.

Separate list for medical examination by accompanying family members.

1. General information: [Clarifications on the procedure for mandatory state fingerprinting, photographing and rules for medical examination by foreign citizens](#)
2. Letters of the Ministry of Internal Affairs of Russia;
3. Letter of the Ministry of Health.

List of medical tests as part of the medical examination:

- drug test,
- HIV,
- tuberculosis,
- leprosy (Hansen's disease),
- syphilis.

The volume of tests required for the examination of foreigners aged 6 to 18 years has been reduced (from March 1, 2022). In particular:

- Those under the age of 13 will not undergo chemical and toxicological tests for narcotic substances;
- Fluorography or radiography or computed tomography of the lungs (**for persons over 18 years of age**);
- Immunodiagnostics using a bacterial allergen with 2 tuberculin units of purified tuberculin in standard dilution (**i.e. a Mantoux reaction test for persons 6 to 7 years old inclusive**);
- Immunodiagnostics with the use of tuberculosis recombinant allergen in standard dilution or optional tests in vitro (**for persons 8 to 14 years inclusive**);
- Immunodiagnostics with the use of tuberculosis recombinant allergen in standard dilution or lung X-ray (**for persons 15 to 17 years old inclusive**).

Important: *For foreign citizens staying in Russia on the basis of a temporary residence permit or a residence permit, a medical examination is a one-time procedure that must be taken when obtaining a document.*