

#### The Association of European Businesses

# FIGHTING FOR EFFICIENCY (Hall I)

**GOLD SPONSOR** 



Quality Information | Effective Lobbying | Valuable Networking

**SILVER SPONSORS** 















www.aebrus.ru

## Chaired by

# Ruxandra Stoian PwC

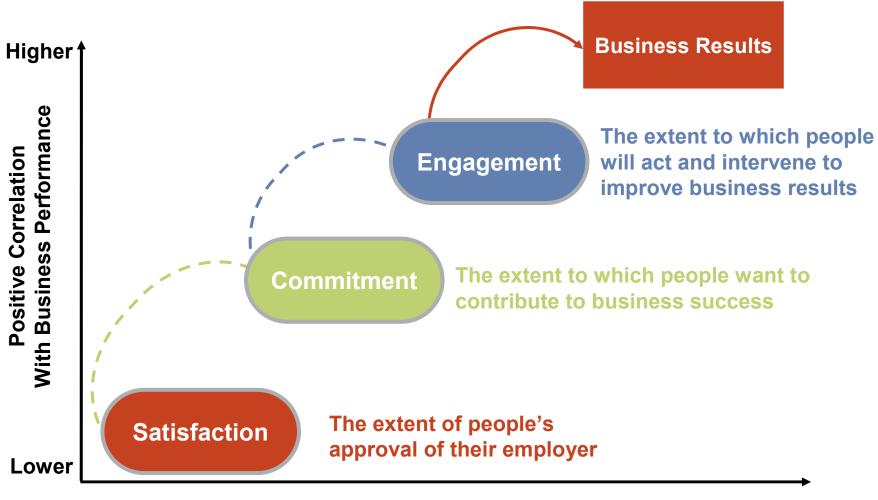
Engaging leaders – how to translate employee engagement into outstanding business performance **Edward Stanoch** Eastern European Director, Aon Hewitt **Gyuzel Garaeva** HR Director, OBI Russia

# Engaging leaders – how to translate employee engagement into outstanding business performance

Moscow 17<sup>th</sup> May 2012

Consulting / Poland

#### Engagement is...about Results

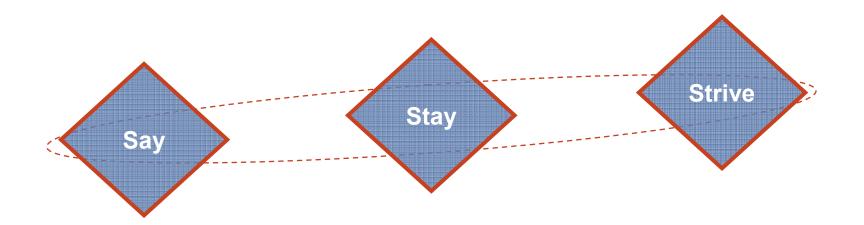






#### The Engagement Model

- Three key behaviours indicate strong Engagement—SAY, STAY STRIVE
- The Engagement score is determined by individuals' responses to six questions:



#### **Behavior:**

Engaged employees consistently speak positively about the organization to co-workers, potential employees and customers

#### **Behavior:**

Engaged employees have an intense desire to be a member of the organization

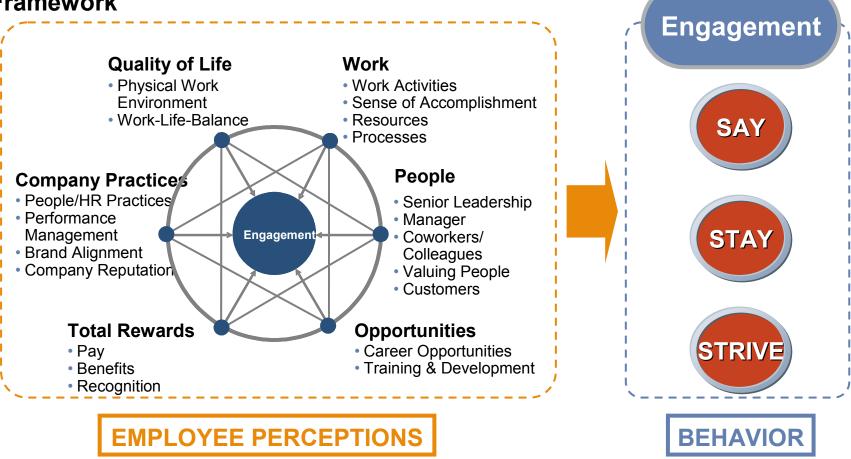
#### **Behavior:**

Engaged employees exert extra effort and engage in behaviors that contribute to business success



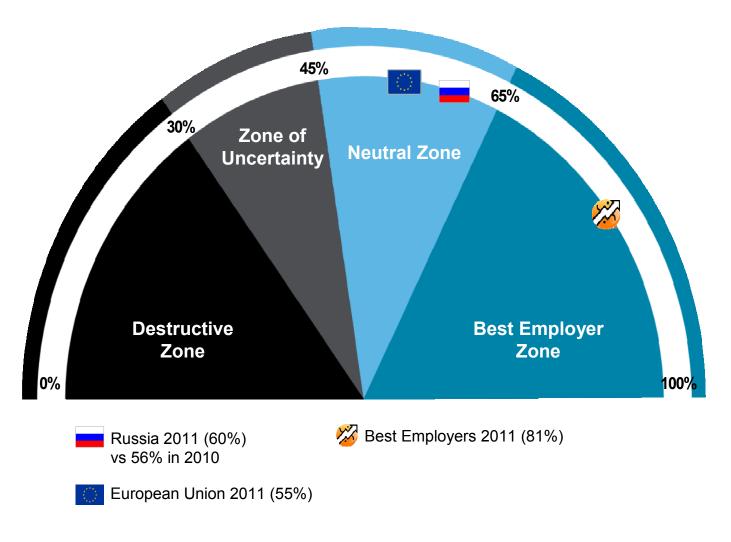
# Six Categories Drive Employee Engagement — Experiences that Influence Engagement Behaviors

Hewitt's Employee Engagement Framework





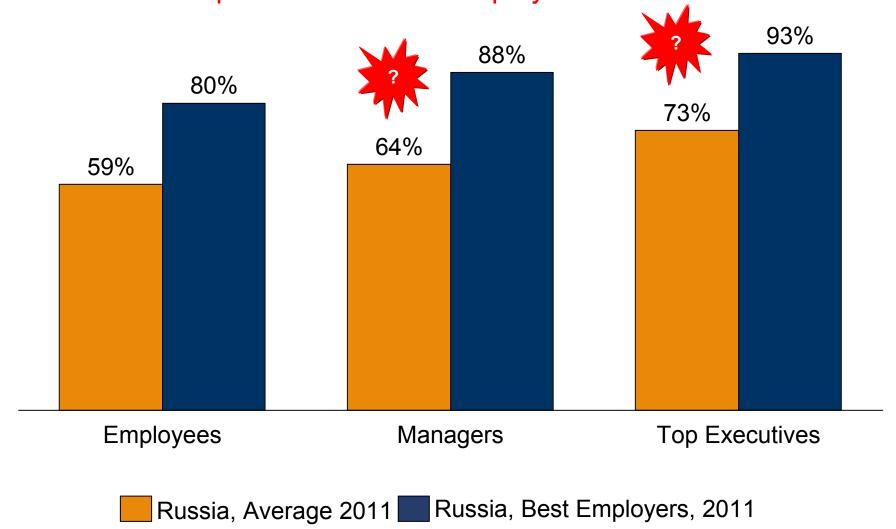
# The average engagement score in Russian companies is 60%







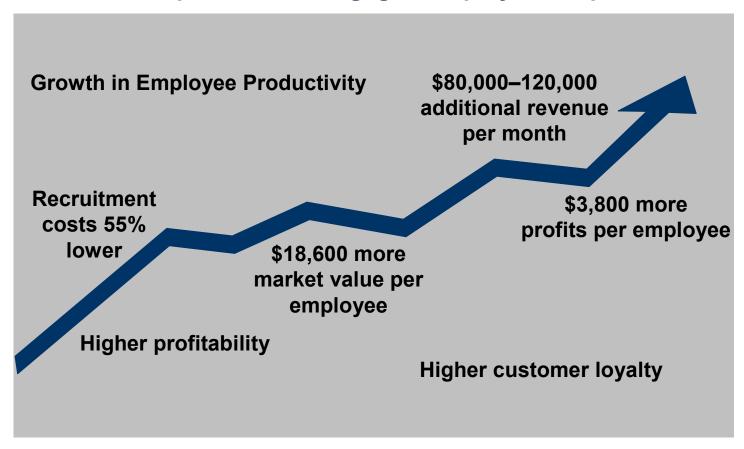
# Engagement of employee, managers and top executives in Russia – comparison with Best Employers' results





#### The "Engaged" employee adds more value

#### Companies With Engaged Employees Report...

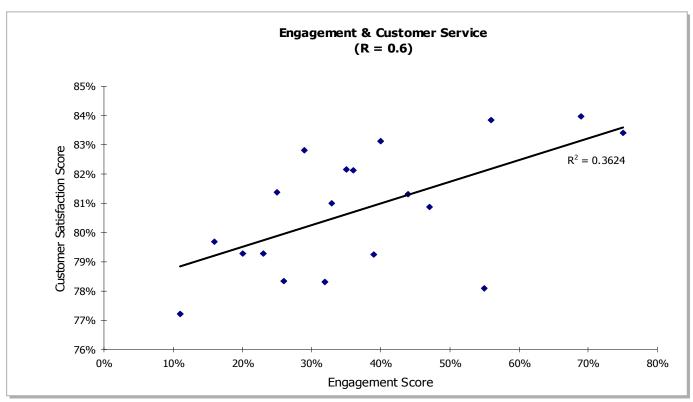


Source: Impact of Engaged Employees on Business Outcomes; Ongoing Employee Engagement Research, Hewitt Associates, 2006



#### **Employee Engagement impacts Customers**

#### Case Study—Link Between Customer and Employee Engagement



Data represents Sales Branches in Financial Services Industry

- Customers purchased additional products
- Increase of Customer Satisfaction by 3pp = 500,000 satisfied customers/year



Our research shows that each disengaged employee can costs an organization an average of

# \$10,000 in operating profit annually

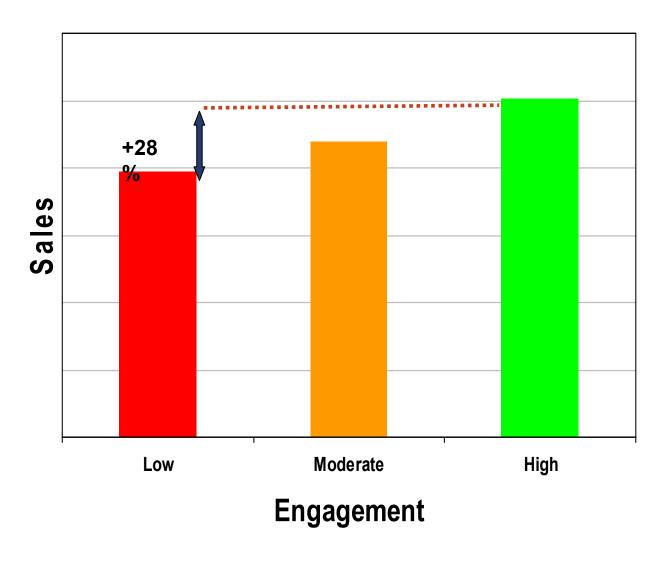


#### Case Study

- We did the research correlating engagement data with business performance indicators in large multinational restaurants chain.
- In purpose to analyze relations between engagement and financial measures, engagement distribution was divided into 3 groups:
  - > low engagement level up to 50%,
  - > moderate engagement level from 51% to 75%,
  - > high engagement level above 75%.
- The average engagement score at this company was 51%.
- The best restaurant achieved 100% engagement score while the worst restaurant was 9%.

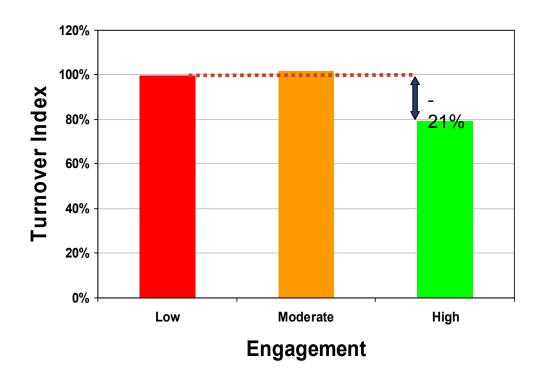


#### Highly engaged restaurants generated higher revenues





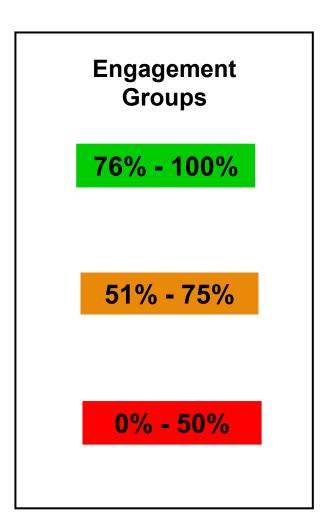
# Highly engaged restaurants had significantly lower employee turnover



\* Turnover Index = 
$$\left(\frac{\text{sum of redundant employees during the last 12 months}}{\text{average number of working employees for the last 12 months}}\right) \times 100\%$$



#### How we can estimate the cost of low engagement?

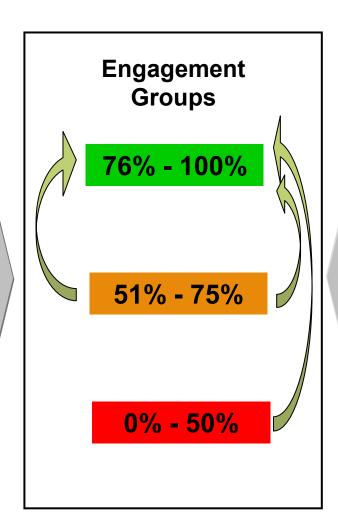




#### Case Study: Summary

### Potential benefits Scenario 1:

- 24 millions USD greater sales
- •7 millions USD greater operating profit



### Potential benefits Scenario 2:

- •93 millions USD greater sales
- 30 millions USD operating profit.



#### Right execution is the key to successful implementation

70% of companies collect employee engagement data

Only 20% transform it into visible actions

and...

Only engaged leaders can do it!

<sup>\*</sup> Source Aon Hewitt Engagement Database



#### OBI Russia - Case Study

By Gyuzel Garaeva, HR Director









HR Flexibility in the changing environment

Engaging leaders – how to translate employee engagement into outstanding business performance

17 May 2012

Presented by Gyuzel Garaeve, HR Director



#### Some facts and results in 2011

- Sales turnover 6,7 bln. Euro
- # 1 in Germany, Czeck Republic, Hungary, and Russia
- 13 countries 580 stores
- 43,100 employees



















#### **OBI in Russia**

Start in Ruusia: 2003

No of stores: 19

Average size: 11.800 m 2

Located in : 8 cities

No of employees: 3800











#### Reasons to conduct Engagement Survey

Challenging tasks to open new stores and keep leadership on market in Russia

Strategic task to become Employer of choice in retail / DIY industry

Hot labour market esp in Moscow

Be efficient as Company



#### Strategic task: OBI - best place to work at

Establishing Winning mentality

Learning is in the air

Succession planning.
Career opportunities



Encouraging corporate culture

Caring environment

**Competitive** remuneration



#### How to become Best Employer

• Best Employer 2011 - 81%

Tool to measure - Engagement Survey done by AON Hewitt

Year	Engagement result	Respond rate	No of empl surveyed
• 2009	- 58%	85 %	1764
• 2010	- 66% (+8%)	97%	2560
• 2011	- 67% (+1%)	98 %	2990
<ul> <li>2011 Retail Russia - 63%</li> <li>Average Russia 2011 - 60%</li> </ul>		Junity of the state of the stat	



#### How to make Engagement Survey effective

4 main keys to success:

Support from top management, esp Managing Director

Make managers understand survey and ways to improve engagement (Engagement Sessions)

Take actions after survey (SMART action plans)

Inform employees about changes (Recap sessions + regular communication)





#### **Understanding Engagement Results**

Engagement sessions were organized for management in stores and Central Office departments.

Total no in 2011: 25

#### **Engagement session has 3 targets**

- 1. Understand results
- 2. Understand how a manager can influence engagement
- 3. Develop SMART action plan (not more than 5 activities)



Participants: managers + dedicated managers from HR

Duration: 6 hours



#### **Engagement Increase Plan 2012**

Engagement Session & Action Plan Development



Feedback Presentation to Management Team

till May, 20

Monitoring of Action Plan implementation

– 3 meetings per year in each region and
2 meeting per year in most of the FC
Depts

May - October

Recap presentations to the employees in FC Departments and Stores

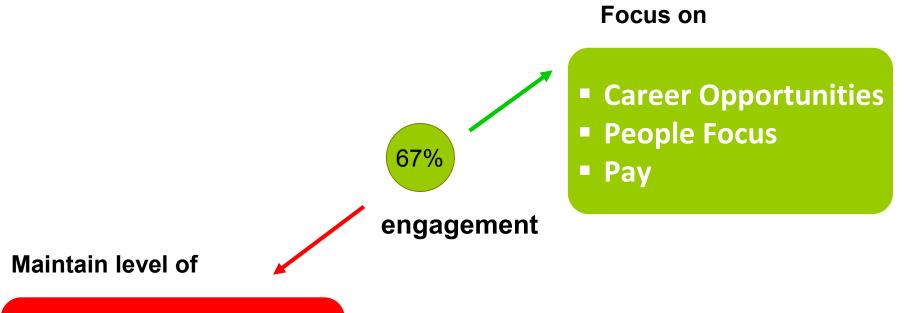
Last week of October

New engagement circle

2012, November



# Impact Analysis – How we can motivate OBI Russia employees



- Brand Alignment
- Work activities
- Learning and Development



#### **Key findings from Engagement Survey 2011 –**

Line managers have the highest influence on employees perception

If you want to be Best Employer – combine

- Centralized projects
- Each manager project "Say thank you every day"
- Make your middle managers your ambassadors





Change management: efficient employee

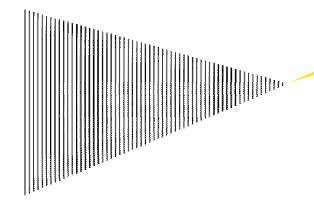
communication

**Ekaterina Ukhova** 

Partner, Ernst & Young and

Irina Perelygina

L&O manager, Abbott Laboratories
IIC



# Change management: efficient employee communication

Ekaterina Ukhova Partner, Human Capital, Ernst & Young

May 17, 2012



#### **Agenda points**

#### Section

- 1 Mergers and Acquisitions in Russia in 2011
- 2 Change Management: Role of HR
- Professional Change Management is Key for Success
- Approach to managing change and cultural alignment of two organizations



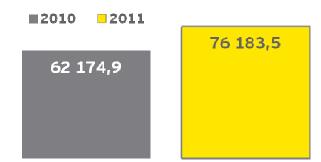
#### Mergers and Acquisitions in Russia in 2011

The growth of the Russian mergers and acquisitions market in 2011 is 22.5% in comparison to the previous year

The most active industries in merger and acquisition transactions

- ▶ Oil & Gas
- Metallurgy
- Energy

Total amount of transactions in mergers and acquisitions market in Russia (\$ mln.)\*



A considerable growth of the number of projects on business optimization in the post-crisis period

#### Forecast for 2012

- High activity of transactions in the service industry will retain
- Maintaining of the business optimization trend



<sup>\* -</sup> according to the data of AK&M Information Agency

#### **Change Management: Role of HR**

Around 75% of all change project failures are due to neglecting the people side of business transformation

#### **Types of Projects' Failures**

1	Program	objectives	and	organisational	priorities	are	not
	aligned						

- People's transition needs are not adequately planned for
- 3 There is inadequate stakeholder identification and buy-in
- Workstreams are not aptly planned, integrated and monitored
- There are long delays in agreeing scope and requirements
- Insufficient authority is applied where decisions are required
- Team lack the capability or capacity to deliver requirements
- 8 Lack of commitment on employee level
- 9 Organisational needs are not understood or managed
- 10 Risks are not adequately identified or actively managed

#### **Top Success Factors**

Sponsoring by senior management	82%	
Involvement of employees	75%	
Enclosing, honest communication, fair contact to employees	70%	
Good training programs	68%	
Implementation of KPI's	65%	
Build-up of team structures	62%	
Focus on change in culture and skills	62%	
Award, depending on success	60%	



#### **Professional Change Management is Key for Success**

#### **Without Change Management**

De-motivated staff

Loss of productivity

Loss of market share

Increase in number of employee grievances

Transition experiences delays and interruptions

#### With Change Management

Maintain or improve customer satisfaction

Maintain or improve productivity

Transition progresses more smoothly and quickly

Decrease in turnover

Staff engagement and enthusiasm

## Working areas

#### Communication

Make sure that
the people are informed
and have the
opportunity to formulate
their wishes

#### Motivation

Make sure that the people accept the project and are willing to assist it in an active way

#### **Empowerment**

Make sure that the people are allowed to work within the project

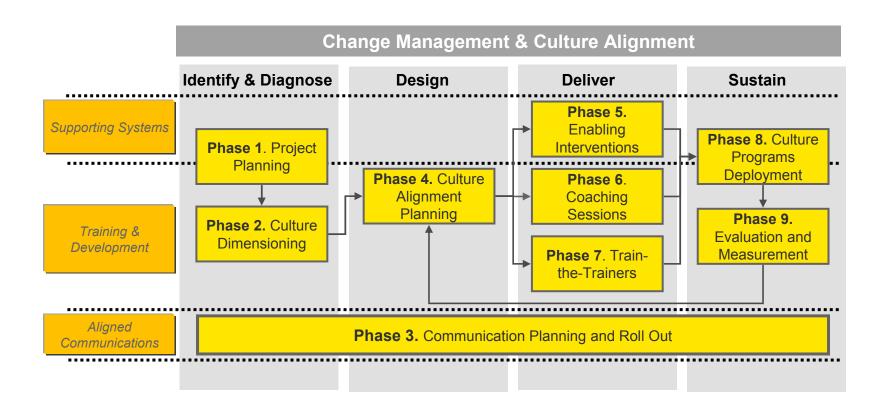
#### Qualification

Make sure that the people have the qualification to work within the project

Change Management focuses on the effects the changes have on managers and employees. This concerns, in particular, new demands on the way of thinking or behaving, but also deals with any new competencies and skills required



# Approach to managing change and cultural alignment of two organizations





# Please address your questions on HR management to our Human Capital team:



Ekaterina Ukhova Partner, Human Capital

Ernst & Young Moscow, Russia

Tel +7 495 755 9675 Fax +7 495 755 9701

E-mail Ekaterina.Ukhova@ru.ey.com



# Integration Project: Change Management support

Irina Perelygina

**L&OD** Consultant



Moscow May 17<sup>th</sup>, 2012



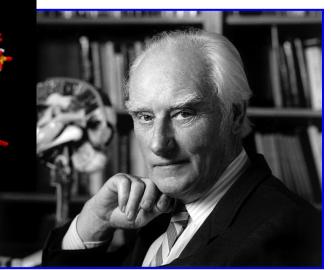


**1953** 

**James Watson** 

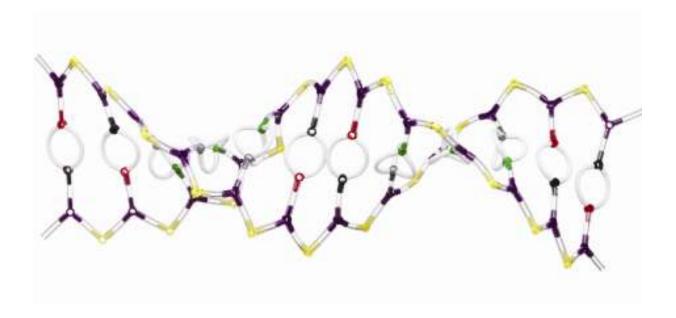
**Francis Crick** 

**1962** 



# Unique corporate DNA

2 key basic factors of living organisms: Heredity & Changeability





### One Abbott in Russia

- 120 years of history & traditions
- Values
- Brand
- Stability
- Portfolio diversity
- High quality
- Expertise



## **Integration Project**

- Acquisition Announcement: February, 16, 2010
- Integration process launch in Russia: January, 2011 March, 2012
- Integration Date: April 2, 2012
- Legal Integration:
  - All sales from one Legal Entity
  - All employees are working in one LE





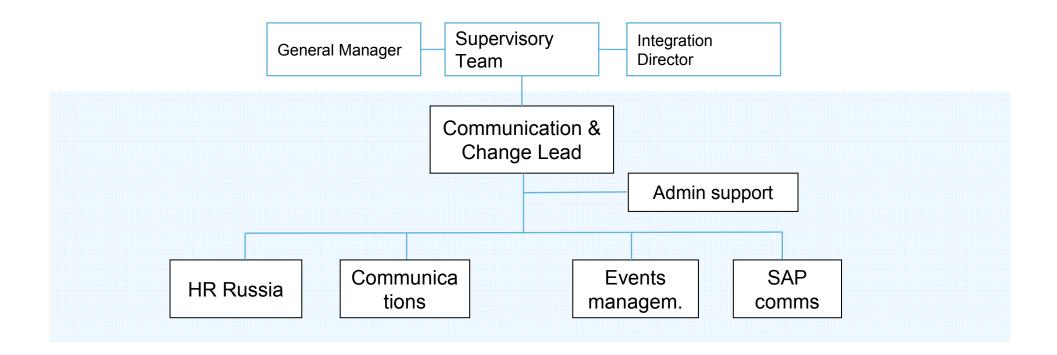


- People Integration:
  - Single Culture
  - Single Business Processes





## Communications & change management team





### CM & Communication WS Work Model



# WS responsibility

CM & Comm WS Helps

# Shared responsibility

CM & Comm WS Initiates / Support CM & Comm responsibility

CM & Comm WS Responsibili ty

13

Commercial: Project Plan

HR: Project Plan

Finance: Project Plan

Etc: Project Plan

Comm

Comm

Comm

Comm

Cross- WS Issue

Cross- WS Issue

<u>Change</u> <u>Management Plan</u> Implementation

### **Examples**:

- New Policy Implementation
- Restructuring of the X Team
- Implementation of best practices
- Business processes re-engineering
- Etc.

### **Examples**:

- Communicate how new policy implements
- Job Descriptions & conversations with people

### **Examples**:

- New Policies & Procedures implementation
- Cross-WSs projects

### **Examples**:

- Values Implementation
- New Culture Building
- WS Success Appreciation



### Communication Example: Cycle Conference 2011

### Main objectives & outcomes:

- Shared understanding of Abbott organization
- Shared understanding of Values
- Management team alignment
- People understanding the direction and their roles in Integration project

### # of employees involved

- Total app. 900
- Management Team all levels app. 100

### # of events

 10 CM & Comm. events for different target audiences / # of involved



## Cycle Conference 2011

## Evening Talk Show: Leaders talks about "Secrets of Effective Change"





### Program plan

# Step 1 Talk Show & CM Theory

- Opening Words by GM
- Real Change Cases presented by Functional Manager& Integration Director
- Change Management Theory by Facilitator

### Step 2 Real change

- Change Case detailed presentation by Finance Dept
- "Effective" Presentation (10 rules of effective message) preparation in teams
- Presentations delivery & feedback from Functional Managers

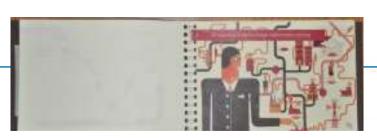
### Step 3 Role Play

- "Tough" questions (including resistance / emotional response) – work in groups
- Presentation of answers on tough questions
- Feed-back from Management/ Experts teams
- > Follow up planning





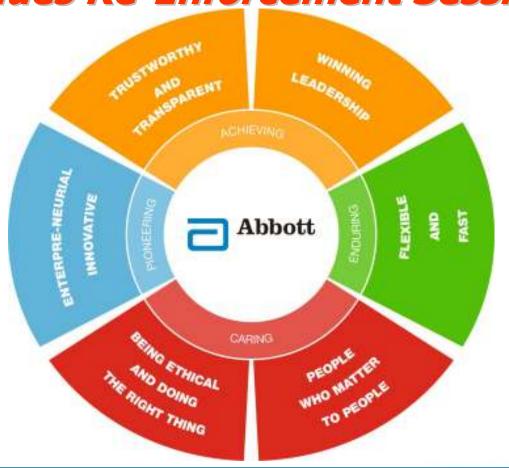






### Cycle Conference 2011

## Values Re-Enforcement Session





### Program plan

➤ Global idea: Re-enforcement of Values (launch in May, 2011)

To give every employee in the organization specific time and all possibilities to

think what values mean in the everyday work life.

> Participants: 900 people - all participants of the conference

> Format: Educatement session

> Received outcomes: Motivated people, together thinking on the real meaning of values for them,

for the organization and for clients.

### Room set up:

- 6 sectors \* 150 participants in each (6 values)
- Sector of 150 is separated in 3 groups of 50 (Me/Team/Client)
- ➤ Each group of 50 is separated in 3 teams of 15-20 (Pictures / Words / Drawings)

## Step 1 Session opening

- > Opening by GM
- What are Values?
- > What are usual delusion?
- Understanding / Visualization of values by Top-Management Team

## Step 2 Work in teams

- ➤ 54 teams working simultaneously on understanding of one value (6 in total) / in one dimension (for me/ for team / for clients) / illustrating with one tool (picture/words/drawing)
- Presentation of each value 6 presentations per 2 minutes each
- Closing of the session

11:00





## Cycle Conference 2011

# Winning Together





## Cycle Conference 2011

## Business Breakfast with General Manager





# Optimization at factories, HR aspect

# Karina Strashnenko Senior HR BP, Unilever





# Optimization at Factories HR Aspect

Karina Strashnenko Senior HRBP Moscow &Tula cluster May 17, Moscow



## Our Billion-euro Brands





# Unilever



# Sourcing Units in Russia







Moscow



**Tula factory** 



Moscow &Tula Cluster



**St.Petersburg** 

**HPC** factory



St.Petersburg **Tea factory** 



**INMARKO Tula** 

**St.Petersburg** Cluster





**INMARKO Omsk** 



Kalina Ekaterinburg

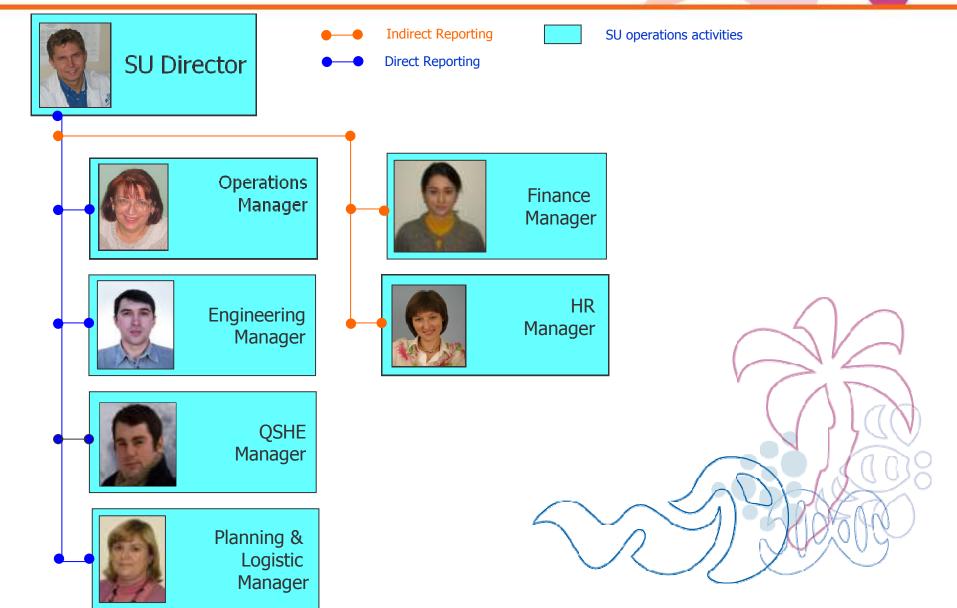
Ural in integration

# Driving Efficiency in HR



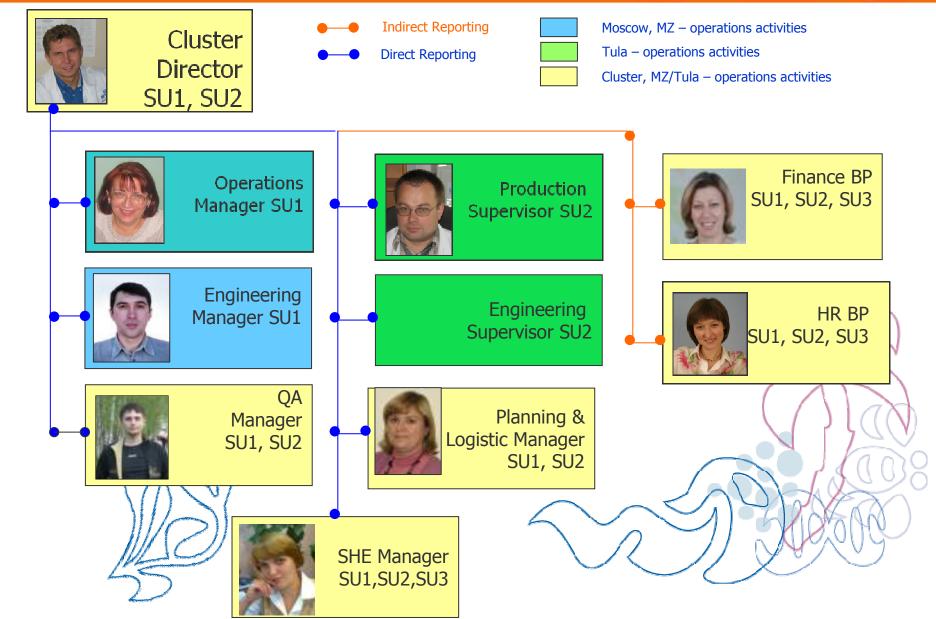
# SU Leadership Team "as was"





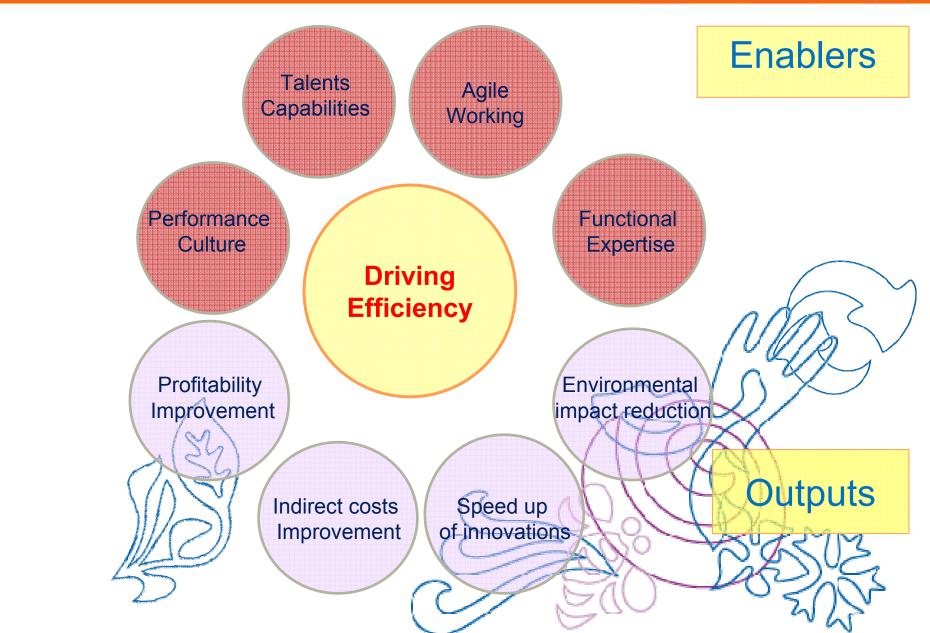
# Cluster Leadership Team "as is"





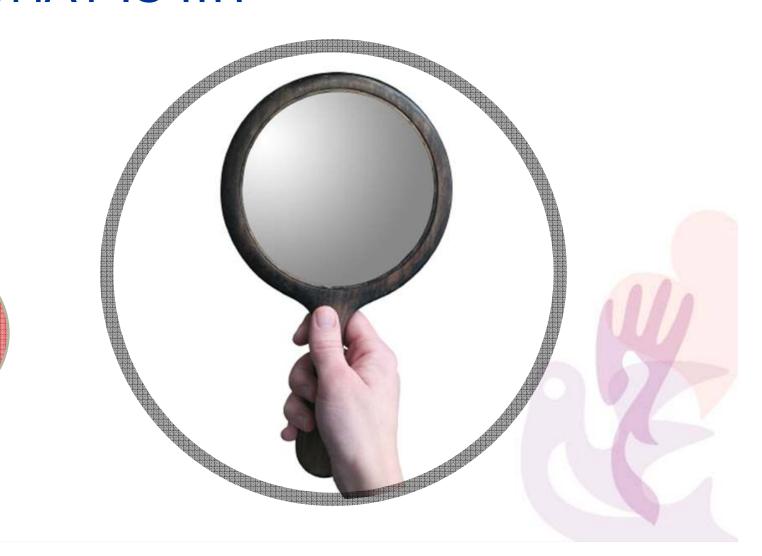
# Driving Efficiency in HR







# SO WHAT IS ...?



# Performance Culture



### **Standards of Leadership**

The Standards of Leadership define the way we <u>need</u> to do things around here in order to meet our business targets <u>Slide 11</u>

### **Goal Settings**

- 1. 3 + 1 goals
- 2. Smart targeting

### **Performance Review**

- Leadership moments <u>small courageous actions that make a big</u> difference
- 2. Mid & end of year discussion:
  - Performance
  - SoL
  - Development
  - Career
- 3. Performance ratings

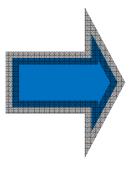
### **Differentiated Pay**

- 1. Bonus system
- 2. Salary level

- •Standards of Leadership
- Goal Settings
- •Performance Review
- Differentiated Pay



The Standards of
Leadership define the
way we need to do
things around here in
order to double the
size of the business





# **Talents Capabilities**



### **Capabilities in SC**

- 1. Mandatory learning curriculum for each standard managerial role in SC including international certification (APICS, CIPS, CILT, ICS)
- 2. Skills & learning matrix for blue collars
- 3. Integrated Maintenance concept for shop floor Slide 13
- 4. SC Career framework for managers & Career Roadmap for blue collars

- Capabilities in SC
- •LMS
- •IDP

### **Learning Management System LMS**

- 1. Can be used anytime/anywhere
- 2. No limits for on-line learning
- 3. SC Academy on-line

### **Individual Development Plan IDP**

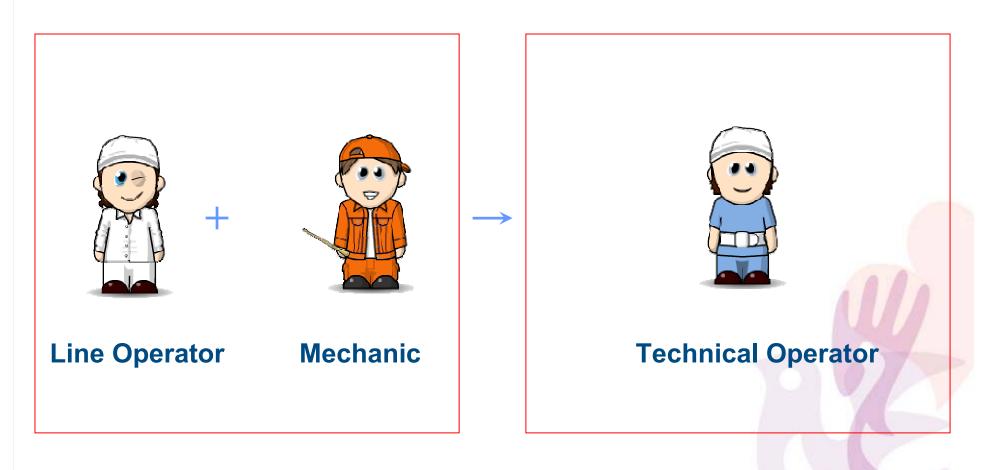
- 1. 10/20/70 rule
- 2. 20/70 focus

# **Talents Capabilities**



Shop floor example

# **Integrated Maintenance**



# Agile Working



Producing results with maximum flexibility and minimal constraints

Performance

- **Performance** 
  - 1. "Time & attendance" are not measure of job performance any more
  - 2. Greater flexibility greater accountability for results
  - 3. Agile Workers may work anytime/anywhere as long as business needs are being fully meet
  - 4. Collaborative focus

- •Environment
- Vitality
- Technology

### **Environment**

#### Reducing

- Travel
- Energy consumption
- CO2 emission
- Waste

### **Vitality**

Balancing professional and personal demand Agile working

### **Technology**

- 1. Virtual Collaboration technologies
- 2. Advanced on-line services

# Agile working





# **Functional Expertise**



### Design once deploy everywhere

Global functional applications cascade

### **Organization redesign**

- 1. Functional organisation
  - Engineering excellence
  - Supply management
- 2. HR Framework
  - Services
  - Expertise LD, Reward
  - Business Partnering

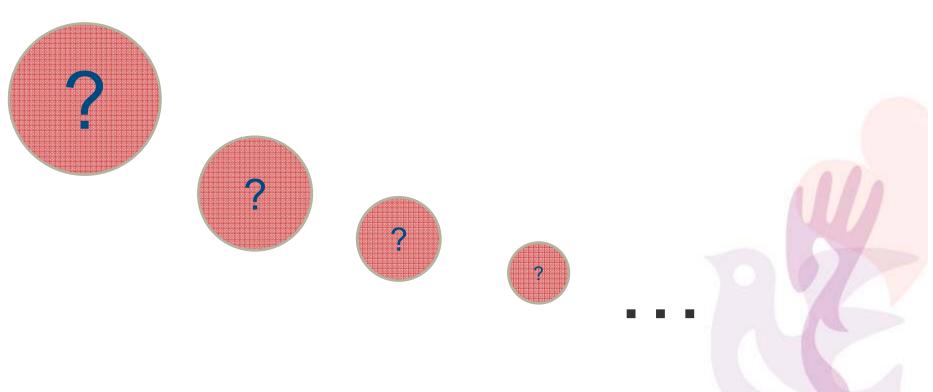
### No generalists

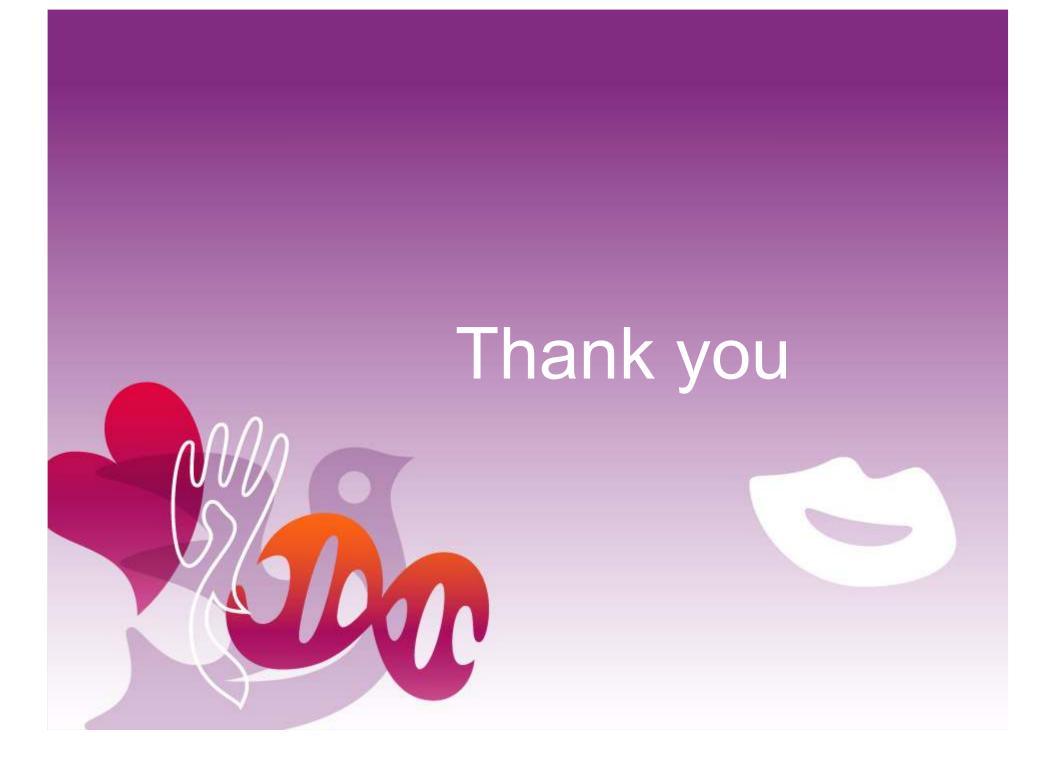
Cluster Leadership Team "as is"

- •Design once deploy everywhere
- •Organization redesign
- No generalists



# WHAT IS coming ...?





Recruitment budgets: saving efficiency

# Andrey Chulakhvarov Head of Recruitment Department Coleman Services

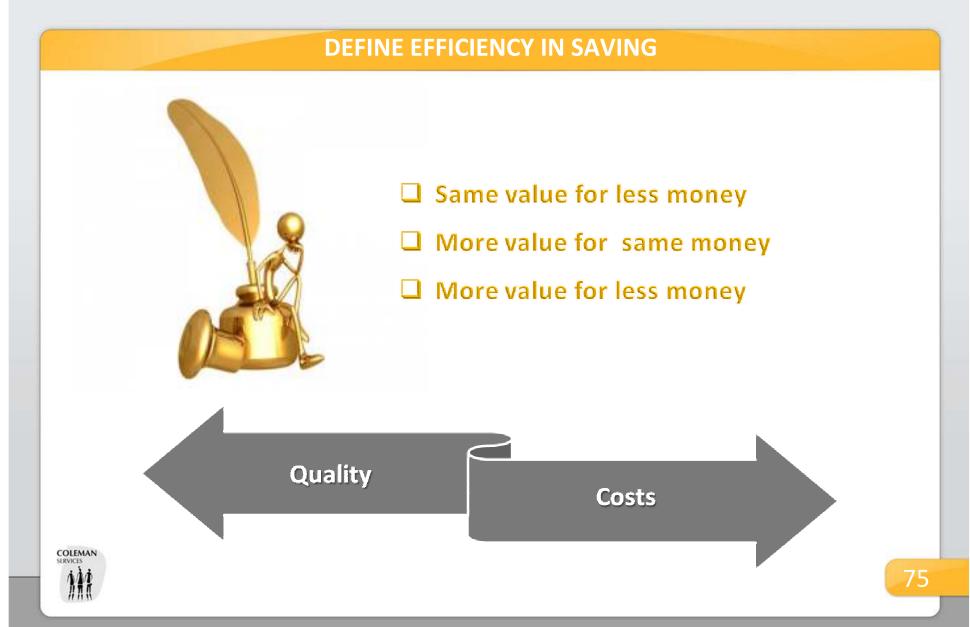


Your corporate or personal HR-adviser



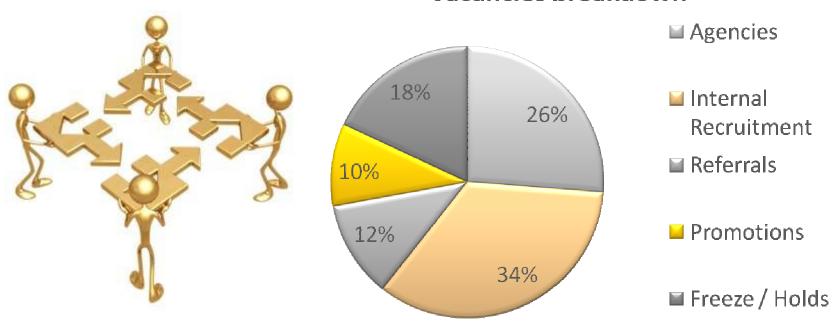
HR expertise & best practice in Russia since 1998

www.coleman.ru



#### **ANALYZE RECRUITMENT COSTS**

#### Vacancies breakdown



**Cost Per Placement** 

**Year-over-Year Dynamics** 



#### **RE-DISTRIBUTE EXPENSES**



- ☐ Shift shares in vacancies breakdown
- ☐ Decrease overall Cost-Per-Placement
- ☐ Implement sourcing algorithms
- ☐ Know market limitations
- ☐ Manage internal talent

**Planning** 

Execution

Control



#### **CHOOSE PROVIDERS** Analyze current agency placements ☐ Plan sourcing strategy ☐ Define criteria for supplier selection Find out provider expectations Identify quality-cost balance Value Money COLEMAN SERVICES 78

#### **BUILD RELATIONSHIPS WITH PROVIDERS**



- ☐ Analyze current problems and risks
- □ Formulate expectations
- ☐ Communicate expectations
- ☐ Educate your provider
- ☐ Provide feedback
- ☐ Think long-term

**Same Results** 



**In Less Time** 



#### **KEEP TRACK TO GAUGE EFFICIENCY**



- Define performance indicators
- ☐ Plan controlling measures
- ☐ Analyze and re-adjust controls
- ☐ Monitor performance, gauge results
- Deal out encouragement or critic

**Design** → **Implement** → **Assess** → **Adjust** → **Monitor** 

**Continuous improvement** 



#### **CREATE A STRONG TEAM**



- ☐ Increase labor productivity
- ☐ Increase loyalty
- ☐ Cultivate talent within
- ☐ Decrease exit rate
- ☐ Save on recruitment costs
- ☐ Save on re-training costs

Best way to save money is to have no need of spending



#### **THANK YOU!**







Your questions, please?



#### Measuring People and HR efficiency

## Ruxandra Stoian Partner, PwC

ww.pwc.com

### Measuring People and HR efficiency

May 2012

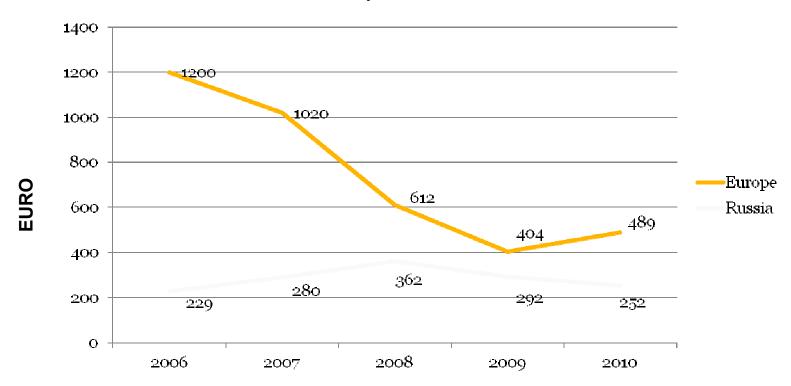
#### Ruxandra Stoian

Partner HR Consulting



#### HR function cost

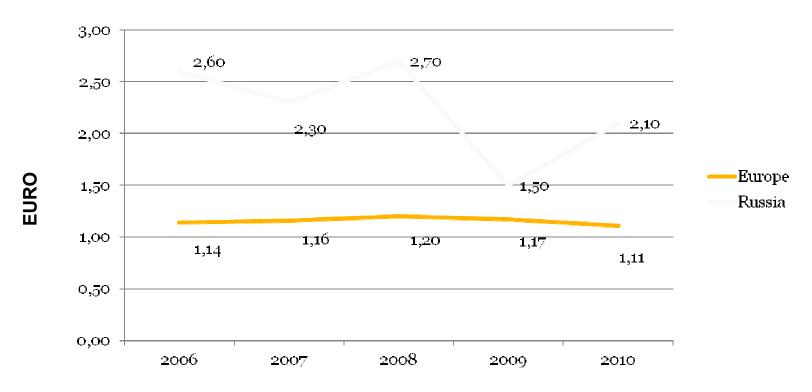
#### **HR cost per FTE**



Source: PwC Saratoga HR Benchmarking Survey

#### Human Capital Return on Investment

#### HC ROI



Source: PwC Saratoga HR Benchmarking Survey

#### Human Capital Return on Investment components

- Revenue by business unit
- · Revenue by country/region
- Revenue by product line

- · Materials costs
- Locations
- Financing costs
- Facilities and overhead costs
- Cost of outsourced activities
- Sub-contracted workforce

#### Revenue – non-people costs

#### FTEs x Average remuneration

- · FTEs by business unit
- · FTEs by country/region
- FTEs by function
- · Full-time vs. Part-time
- Temps and casuals
- · Contract workers
- 'Overtime' FTE
- · Management structure
- · Excess absence
- Headcount/recruitment control

- Salaries and wage levels
- Performance related pay
- Attendance related pay
- · Benefits structure
- Grade structure
- Wage inflation
- Social security costs

If you know neither the enemy nor yourself, you will succumb in every battle.

If you know yourself but not the enemy, for every victory gained you will also suffer a defeat.

If you know the enemy and know yourself, you need not fear the result of a hundred battles."

Sun Tzu

#### Thank you!

This publication has been prepared for general guidance on matters of interest only, and does not constitute professional advice. You should not act upon the information contained in this publication without obtaining specific professional advice. No representation or warranty (express or implied) is given as to the accuracy or completeness of the information contained in this publication, and, to the extent permitted by law, [insert legal name of the PwC firm], its members, employees and agents do not accept or assume any liability, responsibility or duty of care for any consequences of you or anyone else acting, or refraining to act, in reliance on the information contained in this publication or for any decision based on it.

© 2010 PwC Russia. All rights reserved. Not for further distribution without the permission of PwC Russia. "PwC Russia" refers to PwCIL member-firms operating in Russia.

"PwC" is the brand under which member firms of PricewaterhouseCoopers International Limited (PwCIL) operate and provide services. Together, these firms form the PwC network. Each firm in the network is a separate legal entity and does not act as agent of PwCIL or any other member firm. PwCIL does not provide any services to clients. PwCIL is not responsible or liable for the acts or omissions of any of its member firms nor can it control the exercise of their professional judgment or bind them in any way.



#### The Association of European Businesses (AEB)

Ul. Krasnoproletarskya 16, bld.3 127473 Moscow, Russia

Tel.: +7 (495) 234 27 64

www.aebrus.ru